



IABC 2022 Frankfurt

Author's Kit

June 22-23, 2022

PLEASE READ CAREFULLY

DATES & DEADLINES

Abstracts & Bios

Due by December 9, 2021

Papers

Due by March 10, 2022

Presentations

Due by April 21, 2022

Practice Sessions Begin

TBD

IABC views as unprofessional, the arbitrary withdrawal of a paper once it has been committed to by the author, accepted by the program committee and widely announced in the advanced technical program.

Direct Manuscript and All Questions to:

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Email: nasimu@gamcinc.com

Website: www.gamcinc.com

Please fax or email full names (no initials), current address(es), email address(es), phone(s) and fax(es) of author and co-author(s) upon receipt of this kit. *(Form attached - pg. 5)*



Global Automotive Management Council

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Technical Publication: Proceedings

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Registration Form: June 22-23, 2022

ADVANCE REGISTRATION IS REQUIRED. PAYMENTS WILL NOT BE TAKEN IN PERSON.

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FEE SCHEDULE AND ATTENDANCE OPTION(S) FOR REGISTRANTS

IABC Frankfurt 2022 General Registration/Co-Author Registration

- Attending in person: **\$1795.00** (increases to **\$1995.00** after May 6, 2022)
- Attending virtually: **\$1795.00** (increases to **\$1995.00** after May 6, 2022)

IABC Frankfurt 2022 Authors, Chairs, and Director of GAMC Registration

- Attending in person: **\$995.00**
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Please indicate by circling the dates

I will attend on: June 22 June 23

PAYING BY CHECK: *(All checks must be drawn from U.S. banks in U.S. funds)*

Make Check Payable to: Global Automotive Management Council in the amount of, US \$ _____

Mail, Fax, or Email Registration Form to:

Tarek Uddin, Business Development Manager, tareku@gamcinc.com

P.O. Box 131221

Ann Arbor, MI 48113 USA

Fax: (734) 786-2242

Comments: _____



Submission of PowerPoint Presentation

Author(s) of Paper:
Presenter(s):
Title:

Requirements

IABC requires the submission of intended PowerPoint Presentation for the purpose of review, and for their compilation on digital library and access to on-line library will be available at the conference.

All Authors are to email their PowerPoint Presentation by no later than April 21, 2022. Please label presentations clearly with Author/Presenter's last name, and presentation. Example: Diane Smith would label her presentation Smith Presentation.

If you wish to make changes to your presentation after already submitting to IABC, please notify changes to IABC via e-mail immediately.

Author/Co-Author Contact Information Form

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If you would like to replace a speaker, you must contact Global Automotive Management Council
ONE WEEK prior to the conference.



Proceedings

GAMCINC.COM

Conference attendees will be able to access proceedings from the conference for one month after the conference concludes in our online library.

Historical proceedings are available for purchase from proceedings.com



IABC Innovation Award Entry Form

The Technical Program Committee of the 2022 International Automotive Body Congress will present two prizes to the best IABC innovations. The areas of the IABC innovations are design, engineering, materials, manufacturing, processes, systems, components, hardware, software, testing and diagnostic systems will be considered.

I'd like to receive email communications about this and future GAMC events: <input type="checkbox"/>	
Full Name:	Position:
Organization:	
Email:	
Developed By:	
Innovation	
Street Address:	ZIP:
Phone (Office):	Mobile:
Date Completed:	Date Commercialized:
Was this innovation submitted elsewhere before? Yes <input type="checkbox"/> No <input type="checkbox"/>	
(If Yes) - Date:	Where:
Patented?	Patent Number:

The IABC Innovation Award Entries will be judged based upon the following criteria:

- 1. Innovation** - An innovative idea or process that stimulates new ways of thinking and will create a substantial improvement in the battery area.
- 2. Uniqueness** - The difference that the idea or process will make compared to present methods.
- 3. Manufacturing Feasibility** - The ability of the concept or process and its applicability over overall effects in the industry.
- 4. Benefit to User** - Improvement that concept or process will have in cost, timing and productivity and environment.

Please provide IABC 2022 with information that will help identify how your entry effected these four areas. Examples that provide this information are a report summarizing your entry, drawings, case studies, technical reports, etc.

PLEASE SUBMIT ALL SUPPORTING MATERIALS ELECTRONICALLY

Submit entry to: Chairman

IABC Award Committee

P.O. Box 131221, Ann Arbor, MI 48113 USA

Phone: (734) 997-9249

Fax: (734) 786-9443

Email: nasimu@gamcinc.com



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- LAPTOP OR DESKTOP COMPUTER WITH BUILT IN AUDIO AND VIDEO**
- EXTERNAL MICROPHONE IF YOU DO NOT WANT TO USE COMPUTER AUDIO SYSTEM**

Submission of Manuscripts

Author and Co-Author(s) of a paper for oral presentation at the IABC are required to furnish a written manuscript of the paper, curriculum vitae, registration form and a completed copyright form.

The papers will be published in the IABC 2022 Proceedings and made available on the IABC Online Library. In keeping with IABC 2022 guidelines of a “neutral ground for technical exchange,” IABC 2022 has established policies that rule against commercialism in the technical (oral and written) presentation.

Please thoroughly read the following instructions regarding the preparation of the paper. Failure to comply with these instructions may make it necessary to omit the paper and the oral presentation from the program.

The length of the written paper should not exceed more than (16) sixteen pages inclusive of single-spaced text, photographs, illustrations, etc. of 8 1/2" x 11" page size with a 1/2" margin all around the page and a text size of 10 points except for captions, references and biographies.

Make titles, author name(s), headings, subheadings, figures/tables, bibliographies/references headings, etc. in bold.

All papers must be submitted in both, digital format as well as hard copy.

Manuscripts

1. **Digital Copies Only – Printed or Handwritten Papers Will Not Be Accepted**
2. **Formatting**
 - a. Use Microsoft Word
 - b. 1/2" margins
 - c. Title of Paper: Bold/Upper & Lower Case Capitalize all words except prepositions and incidentals
 - d. Body Copy: 10pt Times font
 - e. Author & Affiliation: Italic/Upper & Lower Case (Please omit Dr., Professor, Engineer, etc. from author'(s) name)
 - f. Headings within body of text: Such as, Abstract, Introduction, Conclusion, References, etc. in Bold/Upper & Lower Case and capitalize all words except prepositions and incidentals.

- g. Artwork: Place artwork or reference to artwork, before captions.
- h. Figures Captions: Bold/Italic
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- j. Tables - Captions: Bold/Italic and capitalize the word “Table” throughout manuscript. Please note there is no punctuation at the end of captions.
- k. Outlined Information: Regular/Capitalize the first work of each line. Follow the example for preparing outlined information: € Bullet item – Hyphenated item 1. Numbered item A. Lettered item. If special scientific symbols are not available, they may be inserted by using black ink. (Do not use any undefined acronyms)
- l. Equations: Please note equation number is in parenthesis and right justified. Equations are preferred to be in EPS format.
- m. References in Body of Paper: references are to be in brackets, [7], while multiple references are, [4,8,10]
- n. References: Numbered 1., 2., etc. - Regular & Italic/Upper & Lower Case/Numbered, 9 point text, for example:
1. J. Doe et al., “Electric Vehicles”, Electric Vehicle Symposium, Bruxelles, October 1998.
 2. Mark A. Jenkins, Philip Woods and Kuniko Urba, “Reduction in Nox from Combustion Fuel Gases.” IEEE Transactions on Industry Applications, Vol. 33, No. 4, July/August 1997.
- o. Biographies: All authors are required to submit a short biography (not to exceed 75 words) written in third person singular style (i.e., Dr. John Doe is the chief scientist of...). This will be printed in the proceedings along with a photograph (provided by author and optional). Heading: Bold/Upper & Lower Case. For the body of the biography, use Italic/Upper & Lower Case, 9pt, with Author’(s) name in bold, must include Mr., Mrs.,Ms., or Dr. designations only. Biographies must be written in the third person.

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The following is a list of guidelines for the submission of Papers

1. All authors must submit a Word Document of their papers with graphics placed in the body of the paper. This file must not be compressed.

2. Digitally Prepared Graphics Photographs and other scanned art must be saved as TIFFs or JPEGs. Do not apply LZW compression to these files. All files must be at 300dpi, at the desired final size. All bit mapped scans (black & white bmps) should be at least 600dpi, at the final size. All other types of graphics should be saved as eps documents or converted to TIFFs or JPEGs. Authors must include hard copy of their graphic files along with all original photographs and artwork.

3. Compression All files except for the text file can be compressed (zipped). Do not use compression programs that results in an “.arj” file extension or in multiple file segments.

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Authors may provide original art such as drawings or photographs. All original art must be 8.5" x 11" or smaller. No overheads are allowed. Authors should not submit printed material or laser/ink jet prints as final art. In no case should authors provide photocopies or faxes to be used for art of any kind. Charts cannot be color coded; use dashed lines or other keys that will work in black and white.

1. All photographs and images submitted must be digital and at a resolution of 150 DPI or higher

2. All graphics including line illustrations, charts, graphs, and tables must be of the highest quality and suitable for reproduction. (Special arrangements can be made for the preparing of graphics for reproduction at the author's expense- consult with IABC). All graphics must have a figure caption.

Thank you for your cooperation.

GAMC Style Guide for Paper Submissions

(All Font in Times New Roman, 0.5" Margins on All Sides)

Title [Bold, 18-Point Type and Centered]

Author name(s) [12-point type, centered]

Author affiliation (12-point type, centered, *italicized*)

Section Heading [12-point, bolded, and centered.]

The first line of the first paragraph of a section should be left aligned and indented.

Figures and Tables

Figures and tables should be centered and located inside paper margins. Text should not wrap around figures or tables.

Table captions (12-point font, *italicized*) should be centered below tables.

Figure captions (12-point font, *italicized*) should be centered below figures.

References

References should appear at the end of the paper, NUMBERED in the order in which they are referenced in the body of the paper. The font should be 12 point and the references should be aligned left.

Ex.

1. Reference
2. Reference
3. Reference
4. Reference