



# IABC 2023 Turin Author's Kit

June 6-7, 2023

**PLEASE READ CAREFULLY**

## **DATES & DEADLINES**

### **Abstracts & Bios**

Due by September 29, 2022

### **Papers**

Due by December 8, 2023

### **Presentations**

Due by April 20, 2023

### **Practice Sessions Begin**

TBD

IABC views as unprofessional, the arbitrary withdrawal of a paper once it has been committed to by the author, accepted by the program committee and widely announced in the advanced technical program.

Direct Manuscript and All Questions to:

Nasim Uddin  
P.O. Box 131221  
Ann Arbor, MI 48113 USA  
Telephone: 734-997-9249  
Fax: 734-786-2242  
Email: [nasimu@gamcinc.com](mailto:nasimu@gamcinc.com)  
Website: [www.gamcinc.com](http://www.gamcinc.com)

Please fax or email full names (no initials), current address(es), email address(es), phone(s) and fax(es) of author and co-author(s) upon receipt of this kit. (*Form attached - pg. 5*)





# Global Automotive Management Council

## Copyright Agreement

Technical Publication: Proceedings

Title of the Paper:

Author(s):

The undersigned hereby assigns to the Global Automotive Management Council for IABC 2023 a worldwide, royalty free license to copy, publish and distribute the above titled paper to be effective as of the date published in the above-mentioned technical publication, including electronic and on-line versions, in connection with the conference by the Global Automotive Management Council. If each author's signature does not appear below, then the signing author(s) represent that they sign this agreement as authorized agent(s) for and on behalf of all the authors.

IABC shall have the right to register copyright in its name as claimant. Also, IABC shall have the right to grant reprint permission to the third party and to negotiate and receive reasonable royalties in such instances.

Authors and/or their employers reserve all other rights to the above paper including:

1. The right to use the work in future works of their own.
2. All proprietary rights other than copyright.
3. The right to make copies.

If prepared under a U.S. Government Contract, the Government shall have the right under the copyright to the extent required by the contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Position

\_\_\_\_\_  
Position

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



# Registration Form: June 6-7, 2023

**ADVANCE REGISTRATION IS REQUIRED. PAYMENTS WILL NOT BE TAKEN IN PERSON.**

## FEE SCHEDULE FOR REGISTRANTS

IABC Turin General Registration/Co-Author Registration

**\$1795.00** (increases to **\$1995.00** on April 28, 2023)

IABC Turin Authors, Chairs, and Director of GAMC Registration

**\$995.00**

## PLEASE PRINT OR TYPE (ALL FIELDS REQUIRED)

The address you provide must be the **billing address** associated with the credit card account

I'd like to receive email communications about this and future GAMC events:

Full Name:

Position:

Organization:

Email:

Card Number:

Expiration Date:

CVC:

Amount:

Street Address:

ZIP:

Phone (Office):

Mobile:

Signature:

Date:

Please indicate by circling the dates

I will attend on: June 6                      June 7

**PAYING BY CHECK:** *(All checks must be drawn from U.S. banks in U.S. funds)*

Make Check Payable to: Global Automotive Management Council in the amount of, US \$ \_\_\_\_\_

Mail, Fax, or Email Registration Form to:

Tarek Uddin, Business Development Manager, [tareku@gamcinc.com](mailto:tareku@gamcinc.com)

P.O. Box 131221

Ann Arbor, MI 48113 USA

Fax: (734) 786-2242

Comments: \_\_\_\_\_



## Submission of PowerPoint Presentation

<b>Author(s) of Paper:</b>
<b>Presenter(s):</b>
<b>Title:</b>

### Requirements

IABC requires the submission of intended PowerPoint Presentation for the purpose of review, and for their compilation on digital library and access to on-line library will be available at the conference.

All Authors are to email their PowerPoint Presentation by no later than April 20, 2023. Please label presentations clearly with Author/Presenter's last name, and presentation. Example: Diane Smith would label her presentation Smith Presentation.

If you wish to make changes to your presentation after already submitting to IABC, please notify changes to IABC via e-mail immediately.

## Author/Co-Author Contact Information Form

Author: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Zip/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## Co-Author Contact Information Form

Co-Author: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Zip/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

If you would like to replace a speaker, you must contact Global Automotive Management Council  
ONE WEEK prior to the conference.



## Proceedings

GAMCINC.COM

Conference attendees will be able to access proceedings from the conference for one month after the conference concludes in our online library.

Historical proceedings are available for purchase from [proceedings.com](http://proceedings.com)

## IABC Innovation Award Entry Form

The Technical Program Committee of the 2023 International Automotive Body Congress will present two prizes to the best IABC innovations. The areas of the IABC innovations are design, engineering, materials, manufacturing, processes, systems, components, hardware, software, testing and diagnostic systems will be considered.

<b>I'd like to receive email communications about this and future GAMC events:</b> <input type="checkbox"/>	
<b>Full Name:</b>	<b>Position:</b>
<b>Organization:</b>	
<b>Email:</b>	
<b>Developed By:</b>	
<b>Innovation</b>	
<b>Street Address:</b>	<b>ZIP:</b>
<b>Phone (Office):</b>	<b>Mobile:</b>
<b>Date Completed:</b>	<b>Date Commercialized:</b>
<b>Was this innovation submitted elsewhere before?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>(If Yes) - Date:</b>	<b>Where:</b>
<b>Patented?</b>	<b>Patent Number:</b>

The IABC Innovation Award Entries will be judged based upon the following criteria:

1. **Innovation** - An innovative idea or process that stimulates new ways of thinking and will create a substantial improvement in the battery area.
2. **Uniqueness** - The difference that the idea or process will make compared to present methods.
3. **Manufacturing Feasibility** - The ability of the concept or process and its applicability over overall effects in the industry.
4. **Benefit to User** - Improvement that concept or process will have in cost, timing and productivity and environment.

Please provide IABC 2023 with information that will help identify how your entry effected these four areas. Examples that provide this information are a report summarizing your entry, drawings, case studies, technical reports, etc.

**PLEASE SUBMIT ALL SUPPORTING MATERIALS ELECTRONICALLY**

Submit entry to: Chairman  
 IABC Award Committee  
 P.O. Box 131221, Ann Arbor, MI 48113 USA  
 Phone: (734) 997-9249  
 Fax: (734) 786-9443  
 Email: [nasimu@gamcinc.com](mailto:nasimu@gamcinc.com)



## AUTHOR'S SUBMISSION FORM

### PLEASE SEND ALL THE FOLLOWING MATERIALS WITH YOUR SUBMISSION

1. DIGITAL COPIES OF ALL PAPERS & PRESENTATIONS  
ALL FILES ARE TO BE LABEL WITH THE AUTHOR'S/PRESENTER'S LAST NAME AND WHAT FILE IT IS.  
EXAMPLE: DIANE SMITH'S FILES WOULD BE LABELED SMITH BIO, SMITH ABSTRACT, SMITH PAPER AND SMITH PRESENTATION.
2. BIOGRAPHY/CURRICULUM VITAE
3. COLOR PROFESSIONAL PHOTOS (2) AUTHOR AND CO-AUTHORS
4. COPYRIGHT AGREEMENT
5. REGISTRATION FORM
6. AUTHOR/CO-AUTHOR CONTACT INFORMATION FORM
7. PROCEEDINGS ORDER FORM
8. POWERPOINT PRESENTATION (DIGITALLY) BY APRIL 20, 2023
9. EMAIL YOUR SUBMISSIONS TO [NASIMU@GAMCINC.COM](mailto:NASIMU@GAMCINC.COM)
10. IF YOU EMAIL ALL YOUR MATERIALS, DO NOT SEND THEM BY MAIL

### **PRACTICE SESSIONS: YOU WOULD REQUIRE THE FOLLOWING**

- LAPTOP OR DESKTOP COMPUTER WITH BUILT IN AUDIO AND VIDEO**
- EXTERNAL MICROPHONE IF YOU DO NOT WANT TO USE COMPUTER AUDIO SYSTEM**



## Submission of Manuscripts

Author and Co-Author(s) of a paper for oral presentation at the IABC are required to furnish a written manuscript of the paper, curriculum vitae, registration form and a completed copyright form.

The papers will be published in the IABC 2023 Proceedings and made available on the IABC Online Library. In keeping with IABC 2023 guidelines of a “neutral ground for technical exchange,” IABC 2023 has established policies that rule against commercialism in the technical (oral and written) presentation.

Please thoroughly read the following instructions regarding the preparation of the paper. Failure to comply with these instructions may make it necessary to omit the paper and the oral presentation from the program.

The length of the written paper should not exceed more than (16) sixteen pages inclusive of single-spaced text, photographs, illustrations, etc. of 8 1/2" x 11" page size with a 1/2" margin all around the page and a text size of 10 points except for captions, references and biographies.

Make titles, author name(s), headings, subheadings, figures/tables, bibliographies/references headings, etc. in bold.

All papers must be submitted in both, digital format as well as hard copy.

### **Manuscripts**

1. **Digital Copies Only – Printed or Handwritten Papers Will Not Be Accepted**
2. **Formatting**
  - a. Use Microsoft Word
  - b. 1/2" margins
  - c. Title of Paper: Bold/Upper & Lower Case Capitalize all words except prepositions and incidentals
  - d. Body Copy: 10pt Times font
  - e. Author & Affiliation: Italic/Upper & Lower Case (Please omit Dr., Professor, Engineer, etc. from author'(s) name)
  - f. Headings within body of text: Such as, Abstract, Introduction, Conclusion, References, etc. in Bold/Upper & Lower Case and capitalize all words except prepositions and incidentals.

g. Artwork: Place artwork or reference to artwork, before captions.

h. Figures Captions: Bold/Italic

i. Spell out and capitalize the word “Figure” throughout manuscript. Please abbreviate “Figure” in captions but not in the body of the manuscript. Please note there is no punctuation at the end of captions except for question marks and parenthesis.

j. Tables - Captions: Bold/Italic and capitalize the word “Table” throughout manuscript. Please note there is no punctuation at the end of captions.

k. Outlined Information: Regular/Capitalize the first work of each line. Follow the example for preparing outlined information: € Bullet item – Hyphenated item 1. Numbered item A. Lettered item. If special scientific symbols are not available, they may be inserted by using black ink. (Do not use any undefined acronyms)

l. Equations: Please note equation number is in parenthesis and right justified. Equations are preferred to be in EPS format.

m. References in Body of Paper: references are to be in brackets, [7], while multiple references are, [4,8,10]

n. References: Numbered 1., 2., etc. - Regular & Italic/Upper & Lower Case/Numbered, 9 point text, for example:

1. J. Doe et al., “Electric Vehicles”, Electric Vehicle Symposium, Bruxelles, October 1998.
2. Mark A. Jenkins, Philip Woods and Kuniko Urba, “Reduction in Nox from Combustion Fuel Gases.” IEEE Transactions on Industry Applications, Vol. 33, No. 4, July/August 1997.

o. Biographies: All authors are required to submit a short biography (not to exceed 75 words) written in third person singular style (i.e., Dr. John Doe is the chief scientist of...). This will be printed in the proceedings along with a photograph (provided by author and optional). Heading: Bold/Upper & Lower Case. For the body of the biography, use Italic/Upper & Lower Case, 9pt, with Author’(s) name in bold, must include Mr., Mrs.,Ms., or Dr. designations only. Biographies must be written in the third person.

### **Digital Guidelines for Proceedings Papers**

The following is a list of guidelines for the submission of Papers

1. All authors must submit a Word Document of their papers with graphics placed in the body of the paper. This file must not be compressed.

2. Digitally Prepared Graphics Photographs and other scanned art must be saved as TIFFs or JPEGs. Do not apply LZW compression to these files. All files must be at 300dpi, at the desired final size. All bit mapped scans (black & white bmps) should be at least 600dpi, at the final size. All other types of graphics should be saved as eps documents or converted to TIFFs or JPEGs. Authors must include hard copy of their graphic files along with all original photographs and artwork.

3. Compression All files except for the text file can be compressed (zipped). Do not use compression programs that results in an “.arj” file extension or in multiple file segments.

### **Graphics**

Authors may provide original art such as drawings or photographs. All original art must be 8.5" x 11" or smaller. No overheads are allowed. Authors should not submit printed material or laser/ink jet prints as final art. In no case should authors provide photocopies or faxes to be used for art of any kind. Charts cannot be color coded; use dashed lines or other keys that will work in black and white.

1. All photographs and images submitted must be digital and at a resolution of 150 DPI or higher
2. All graphics including line illustrations, charts, graphs, and tables must be of the highest quality and suitable for reproduction. (Special arrangements can be made for the preparing of graphics for reproduction at the author's expense- consult with IABC). All graphics must have a figure caption.

**Thank you for your cooperation.**

# GAMC Style Guide for Paper Submissions

(All Font in Times New Roman, 0.5” Margins on All Sides)

## **Title [Bold, 18-Point Type and Centered]**

Author name(s) [12-point type, centered]

*Author affiliation* (12-point type, centered, *italicized*)

### **Section Heading [12-point, bolded, and centered.]**

The first line of the first paragraph of a section should be left aligned and indented.

### **Figures and Tables**

Figures and tables should be centered and located inside paper margins. Text should not wrap around figures or tables.

Table captions (12-point font, *italicized*) should be centered below tables.

Figure captions (12-point font, *italicized*) should be centered below figures.

### **References**

References should appear at the end of the paper, NUMBERED in the order in which they are referenced in the body of the paper. The font should be 12 point and the references should be aligned left.

Ex.

1. Reference
2. Reference
3. Reference
4. Reference