

EIC

EXTERIORS, INTERIORS, & CLOSURES

EIC 2023 Author's Kit

**Exteriors, Interiors, & Closures Conference (EIC)
May 3-4, 2023**

PLEASE READ CAREFULLY

DATES & DEADLINES

Abstracts & Bios:

Due Two Weeks Before Submitting of Papers &
Presentations

Papers:

March 23, 2023

Presentations:

March 23, 2023

Practice Sessions Begin:

TBD

EIC views as unprofessional, the arbitrary withdrawal of a paper once it has been committed to by the author, accepted by the program committee and widely announced in the advanced technical program.

Direct Manuscript and All Questions to:

Nasim Uddin
P.O. Box 131221
Ann Arbor, MI 48113 USA
Telephone: 734-997-9249
Fax: 734-786-2242
Email: nasimu@gamcinc.com
Website: www.gamcinc.com

Please fax or email full names (no initials), current address(es), email address(es), phone(s) and fax(es) of author and co-author(s) upon receipt of this kit.

(Form attached - pg. 5)

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Global Automotive Management Council

Copyright Agreement

Technical Publication: Proceedings

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EXTERIORS, INTERIORS, & CLOSURES

Registration Form: May 3-4, 2023

ADVANCE REGISTRATION IS REQUIRED. PAYMENTS WILL NOT BE TAKEN IN PERSON.

FEE SCHEDULE FOR REGISTRANTS

EIC General Registration/Co-Author Registration

☐ \$1595.00 (increases to \$1795.00 on April 7, 2023)

EIC Authors, Chairs, and Director of GAMC Registration

☐ \$995.00

PLEASE PRINT OR TYPE (ALL FIELDS REQUIRED)

The address you provide must be the billing address associated with the credit card account

I'd like to receive email communications about this and future GAMC events: ☐

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Signature:

Date:

Please indicate by circling the dates

I will attend on: May 3 May 4

PAYING BY CHECK: (All checks must be drawn from U.S. banks in U.S. funds)

Make Check Payable to: Global Automotive Management Council in the amount of, US \$ _____

Mail, Fax or Email Registration Form to:

Tarek Uddin, Business Development Manager, tareku@gamcinc.com

P.O. Box 131221

Ann Arbor, MI 48113 USA

FAX: (734) 786-2242

Comments: _____

Participant(s) agrees to comply with (i) all applicable federal, state, and local laws; (ii) all applicable ordinances, policies, and procedures established by Michigan State University; and (iii) all rules of the MSU Management Education Center and Global Automotive Management Council (GAMC) related to guest conduct, including, without limitation, rules designed to prevent the spread of the novel coronavirus or other infectious disease. The venue, MSU-MEC requires the use of facial covering while indoors regardless of vaccination status.

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Submission of PowerPoint Presentation

| |
|----------------------------|
| Author(s) of Paper: |
| |
| |
| Presenter(s): |
| |
| Title: |
| |
| |

Requirements

EIC requires the submission of intended PowerPoint Presentation for the purpose of review, and for their compilation on digital library and access to on-line library will be available at the conference.

All Authors are to email their PowerPoint Presentation by no later than March 23, 2023. Please label presentations clearly with Author/Presenter's last name, and presentation. Example: Diane Smith would label her presentation Smith Presentation.

If you wish to make changes to your presentation after already submitting to EIC, please notify changes to EIC via e-mail immediately.



EXTERIORS, INTERIORS, & CLOSURES

Author/Co-Author Contact Information Form

Author: _____

Position: _____

Company: _____

Address: _____

City: _____, State/Province: _____

Zip/Postal Code: _____ Country: _____

Phone: _____ Fax: _____

Email: _____

Co-Author Contact Information Form

Co-Author: _____

Position: _____

Company: _____

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Phone: _____ Fax: _____

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If you would like to replace a speaker, you must contact Global Automotive Management Council
ONE WEEK prior to the conference.

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Proceedings

GAMCINC.COM

Conference attendees will be able to access proceedings from the conference for one month after the conference concludes in our online library.

Historical proceedings are available for purchase from proceedings.com



EXTERIORS, INTERIORS, & CLOSURES

EIC Innovation Award Entry Form

The Technical Program Committee of the 2023 Exteriors, Interiors, & Closures Conference will present two prizes to the best EIC innovations. The areas of the EIC innovations are design, engineering, materials, manufacturing, processes, systems, components, hardware, software, testing and diagnostic systems will be considered.

| | |
|--|-----------------------------|
| I'd like to receive email communications about this and future GAMC events: <input type="checkbox"/> | |
| Full Name: | Position: |
| Organization: | |
| Email: | |
| Developed By: | |
| Innovation | |
| Street Address: | ZIP: |
| Phone (Office): | Mobile: |
| Date Completed: | Date Commercialized: |
| Was this innovation submitted elsewhere before?: Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| (If Yes) - Date: | Where: |
| Patented?: | Patent Number: |

The EIC Innovation Award Entries will be judged based upon the following criteria:

- 1. Innovation** - An innovative idea or process that stimulates new ways of thinking and will create a substantial improvement in the Closures area.
- 2. Uniqueness** - The difference that the idea or process will make compared to present methods.
- 3. Manufacturing Feasibility** - The ability of the concept or process and its applicability over overall effects in the industry.
- 4. Benefit to User** - Improvement that concept or process will have in cost, timing and productivity and environment.

Please provide EIC 2023 with information that will help identify how your entry effected these four areas. Examples that provide this information are a report summarizing your entry, drawings, case studies, technical reports, etc.

PLEASE SUBMIT ALL SUPPORTING MATERIALS ELECTRONICALLY

Submit entry to: Chairman
 EIC Award Committee
 P.O. Box 131221, Ann Arbor, MI 48113 USA
 Phone: (734) 997-9249
 Fax: (734) 786-9443
 Email: nasimu@gamcinc.com

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AUTHOR'S SUBMISSION FORM

PLEASE SEND ALL THE FOLLOWING MATERIALS WITH YOUR SUBMISSION

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10. IF YOU EMAIL ALL YOUR MATERIALS, DO NOT SEND THEM BY MAIL

PRACTICE SESSIONS: YOU WOULD REQUIRE THE FOLLOWING

- LAPTOP OR DESKTOP COMPUTER WITH BUILT IN AUDIO AND VIDEO
- EXTERNAL MICROPHONE IF YOU DO NOT WANT TO USE COMPUTER AUDIO SYSTEM



EXTERIORS, INTERIORS, & CLOSURES

Submission of Manuscripts

Author and Co-Author(s) of a paper for oral presentation at the EIC are required to furnish a written manuscript of the paper, curriculum vitae, registration form and a completed copyright form.

The papers will be published in the EIC 2023 Proceedings and made available on the EIC Online Library. In keeping with EIC 2023 guidelines of a “neutral ground for technical exchange,” EIC 2023 has established policies that rule against commercialism in the technical (oral and written) presentation.

Please thoroughly read the following instructions regarding the preparation of the paper. Failure to comply with these instructions may make it necessary to omit the paper and the oral presentation from the program.

Digital Guidelines for Proceedings Papers

The following is a list of guidelines for the submission of Papers

1. All authors must submit a Word Document of their papers with graphics placed in the body of the paper. This file must not be compressed.
2. Digitally Prepared Graphics Photographs and other scanned art must be saved as TIFFs or JPEGs. Do not apply LWZ compression to these files. All files must be at 300dpi, at the desired final size. All bit mapped scans (black & white bmps) should be at least 600dpi, at the final size. All other types of graphics should be saved as eps documents or converted to TIFFs or JPEGs. Authors must include hard copy of their graphic files along with all original photographs and artwork.
3. Compression All files except for the text file can be compressed (zipped). Do not use compression programs that results in an “.arj” file extension or in multiple file segments.

Graphics

Authors may provide original art such as drawings or photographs. All original art must be 8.5" x 11" or smaller. No overheads are allowed. Authors should not submit printed material or laser/ink jet prints as final art. In no case should authors provide photocopies or faxes to be used for art of any kind. Charts cannot be color coded; use dashed lines or other keys that will work in black and white.

1. All photographs and images submitted must be digital and at a resolution of 150 DPI or higher
2. All graphics including line illustrations, charts, graphs and tables must be of the highest quality and suitable for reproduction. (Special arrangements can be made for the preparing of graphics for reproduction at the author’s expense-consult with EIC). All graphics must have a figure caption.

GAMC Style Guide for Paper Submissions

(All Font in Times New Roman, 0.5" Margins on All Sides)

Title [Bold, 18-Point Type and Centered]

Author name(s) [12-point type, centered]
Author affiliation (12-point type, centered, *italicized*)

Section Heading [12-point, bolded, and centered.]

The first line of the first paragraph of a section should be left aligned and indented.

Figures and Tables

Figures and tables should be centered and located inside paper margins. Text should not wrap around figures or tables.

Table captions (12-point font, *italicized*) should be centered below tables.
Figure captions (12-point font, *italicized*) should be centered below figures.

References

References should appear at the end of the paper, NUMBERED in the order in which they are referenced in the body of the paper. The font should be 12 point and the references should be aligned left.

Ex.

1. Reference
2. Reference
3. Reference
4. Reference